



## **LUBBOCK COUNTY WATER CONTROL & IMPROVMENTS DISTRICT NO. 1**

9999 High Meadow Road – Lubbock, TX 79404

Administration Office: (806)747-3353 – Fax: (806)747-3714

### **Minutes**

#### **QUARTERLY MEETING OF THE BOARD OF DIRECTORS**

**THURSDAY, MARCH 12, 2020**

The Lubbock County Water Control and Improvement District No. 1 (LCWCID) Board of Directors met in QUARTERLY meeting on THURSDAY, MARCH 12, 2020, at 9:00 a.m. in the LCWCID Administrative Offices located at, 9999 High Meadow Road, Lubbock, Texas. Notice of the meeting was legally posted in accordance with Government Code, Title 551, Open Meetings

#### **1. CALL TO ORDER AND INVOCATION:**

President Moore called the meeting to order, at 9:00am. Director Hildebrandt gave the invocation.

#### **2. ANNOUNCEMENT OF QUORUM:**

President Moore called a Quorum with all five board members present.

Casey Hildebrandt, Vice President  
Gary Satterwhite, Director  
Greg Lewis, Director

Bill Moore, President  
Tom Keisling, Director

#### **3. Public Comments:**

No public comments

#### **4. EXECUTIVE SESSION**

Director Satterwhite made a motion to adjourn for Executive Session at 9:02am, Director Hildebrandt seconded, the motion passes.

- A. Section 551.074, Personnel
- B. Section 551.0725, Contracts
- C. Section 551.072. Deliberations about Real Property

#### **5. Re-open in Regular Session and take-action if necessary**

Re-Open in Regular Session at 9:22am

#### **6. Approval of Minutes**

#### **A. February 12, 2020**

Director Hildebrandt made a motion to approve the minutes of February 12, 2019, Director Satterwhite seconded, the motion passes unanimously.

#### **7. NEW BUSINESS**

**A. Discuss and Consider the approval of the bank signature card for People's Bank**  
Director Lewis made a motion to discuss the signature card for Peoples Bank, Director Satterwhite seconded, the motion passes. Director Satterwhite made a motion to include President Bill Moore, Vice President Casey Hildebrandt, Director Greg Lewis, Director Gary Satterwhite, Director Tom Keisling, Financial Director Heather Purcell, and Lake Manager Brandon Powell to the Peoples Bank Signature card as presented by Mr. Powell, Director Lewis seconded, the motion passes.

**B. Discuss and Consider Ransom Canyons Waste Water Treatment facility newest information.**

Director Hildebrandt made a motion to discuss the Waste Water Treatment facility, Director Satterwhite seconded, the motion passes. Elena Quintanilla City Administrator for the town of Ransom Canyon presented to the board with the water treatment program plan for Buffalo Springs Lake and Ransom Canyon, in the form of a loan that Buffalo Springs Lake and Ransom Canyon will share the cost for sewage treatment over the next 30 years.

**C. Discuss and Consider the approval of a study/analysis of Macmillan Dam**  
Director Satterwhite made a motion to discuss the Macmillan Dam Director Hildebrandt seconded, the motion passes. Elena Quintanilla addressed the board with Ransom Canyons concerns of the safety of the Macmillan Dam. Mrs. Quintanilla presented the board with the possibility of acquiring a grant to have an analyst done on the safety and structure of the dam.

**D. Discuss and Consider Tree Management with Casey Hildebrandt**  
Director Hildebrandt made a motion to discuss tree management Director Satterwhite seconded the motion, President Moore aye, Director Keisling aye, Director Lewis nah the motion passes with a four to one vote.

Director Hildebrandt address the board with tree management program and how to ensure the safety for our residents and guest as a top priority. Director Hildebrandt stated that Buffalo Springs Lake has many Siberian Elms that are over mature and have a potential risk. Director Hildebrandt recommends a tree evaluation for Buffalo Springs Lake.

**E. Discuss and Consider Funds for Fire Hydrant replacement/Repairs**  
Director Lewis Hildebrandt made a motion to discuss the Fire Hydrant replacement/repair plan, Director Hildebrandt seconded, the motion passes. Mr. Powell discussed the process and procedure to replacing the faulty or damaged fire hydrants. There was no motion made, Mr. Powell was directed to repair any fire hydrants

**F. Discuss and Consider Current structures and lake amenities**  
Director Hildebrandt made a motion to discuss current structures and lake amenities, motion failed for lack of second.

#### **8. OLD BUSINESS**

**A. Discuss and Consider Reading of Ordinance #XXXIV**  
President Moore read the first of three readings of the #XXVIV Ordinance

**B. Discuss and Consider Bid for Project Manager (Party House renovation)**

Director Lewis made a motion to discuss the Project manager for the Party House renovation, Director Hildebrandt seconded, the motion passes. Director Lewis made a motion to approve spending approximately \$78,000 on the ADA renovation of the Party House. Director Hildebrandt seconded, the motion passes.

**C. Discuss and Consider contract for Waste Removers LLC.**

Director Lewis made a motion to discuss the contract with Waste Removers LLC, Director Hildebrandt seconded the motion passes. Director Satterwhite made a motion to approve The contract as written by Waste Removers LLC. Director Lewis seconded, the motion passes.

**D. Discuss and Consider Paving Bids**

Director Hildebrandt made a motion to discuss paving bid, Director Satterwhite seconded, the motion passes. Director Hildebrandt made a motion to approve Zahn's paving bid per document item 1 & 2 with 100% coming from the road fund, Director Satterwhite seconded, the motion passes.

**9. REPORTS**

**A. Finance Report by Heather Purcell**

Mrs. Purcell discussed the finances for the month.

**B. Promotions Director Report by Matt O'Sullivan**

Mr. Powell reported for the promotions department

**C. Police Department Report by Chief Naron**

Mr. Powell reported for the police department

**D. Managers' Report by Brandon Powell**

Mr. Powell managers report was included throughout the board meeting

**10. EXECUTIVE SESSION**

A. Section 551.074, Personnel

B. Section 551.0725, Contracts

C. Section 551.072. Deliberations about Real Property

**11. Re-open in Regular Session and take-action if necessary**

No Action taken

**12. Public Comment:**

Michelle Richardson spoke to the board regarding the over population of cats at Buffalo Springs Lake.

*The Board of Directors will allow individuals to speak to the Board. The time limit is two (2) minutes per speaker. The Board may not discuss these items but may respond with a factual or policy information.*

**13. ADJOURN:**

**President Moore made a motion to adjourn at 9:46am Director Keisling seconded, the motion passes.**

Bill Moore, President \_\_\_\_\_

Date: \_\_\_\_\_

Lubbock County WCID No. 1