



**LUBBOCK COUNTY WATER CONTROL & IMPROVMENTS DISTRICT NO. 1**

9999 High Meadow Road – Lubbock, TX 79404

Administration Office: (806)747-3353 – Fax: (806)747-3714

Minutes

CALLED MEETING OF THE BOARD OF DIRECTORS

TUESDAY, OCTOBER 9, 2018

The Lubbock County Water Control and Improvement District No. 1 (LCWCID) Board of Directors met in called meeting on Tuesday, September 11, 2018 at 9:00 a.m. in the LCWCID Administrative Office located at 9999 High Meadow Road, Lubbock, Texas. Notice of the meeting was legally posted in accordance with Government Code, Title 551, Open Meetings.

**1. CALL TO ORDER AND INVOCATION:**

Bill Moore called the meeting to order, Casey gave the invocation

**2. ANNOUNCEMENT OF QUORUM:**

All Board Members were present, Bill announced there will be an Executive session after regular session.

Bill Moore, President

Sandra Lewis, Secretary/Treasurer

Greg Thornton, member

Casey Hildebrandt, Vice President

Tom Keisling, Member

**3. PUBLIC COMMENTS:**

There were no public comments

**4. APPROVAL OF MINUTES:**

Tuesday, August 14, 2018 and Tuesday, August 28, 2018

Sandra Lewis made a motion to approve both sets of minutes, Casey Hildebrandt seconded the motion, Greg Thornton and Tom Keisling were opposed, the motion passed.

Tuesday, September 11, 2018 Minutes were not prepared

## **5. NEW BUSINESS:**

### **A. Discuss cash projections from October 2018 to February 2019:**

Heather gave a report on the financial forecast for 2018-2019, No action was taken.

**B. Discuss and consider winter projects including; paving and paving bids, (2) campground improvements: Discussion of paving Church to Cowboy Lane, Sandy Point parking lot and road, spending \$130,000 on roads and bringing proposition for campground upgrades and or improvements.**

### **C. Discuss and consider winter rates for gate admission:**

No reduction in the gate fees, going to 2 shifts for the gate and closing the gate from 11pm to 7am and using the Kiosk machine for gate entrance during those hours. Brandon proposed having a call box on the Kiosk to page the police officers at night while there is no gate keeper on duty. Discussion of needing a policy and procedure plan of what needs to be done when the gate keepers comes on duty, also adding a panic button inside the gate for emergencies. Casey Hildebrandt stated that we push and promote the annual pass.

### **D. Discuss and consider Party House/ Buffalo Barn rates:**

No reduction in the Party House or Buffalo barn rates, although during the winter months if either venue is rented their guests come in the gate free. There was discussion of a marketing strategy needed to promote the party house but there needs to be improvements made.

### **E. Discuss and consider safety, security, and preparedness for front gate:**

Johnny Stone addressed the board on the safety of the gate, stated that the building is not safe. Brandon addressed the board on installing a panic button inside the gate and is working on an emergency action plan, Brandon stated that the gate keepers will be trained in the event of an emergency.

## **6. OLD BUSINESS:**

### **A. Gwen White to discuss the boat dock placement at lot 538:**

Gwen White came before the board regarding the boat dock placement, the board decided there will be no action taken.

### **B. Discuss and consider invoice submitted from Hugo Reed:**

The board discussed having Brandon make the decision on the Hugo Reed Invoice.

### **C. Budget approval for 2018-2019:**

No action taken.

### **D. Discuss and consider review of the Lubbock County WCID #1 Ordinances:**

Section 1 Golf cart Speed limit of 30mph or less, review the neighborhood electric vehicle law.

Section 2 Camping, Fireworks to be changed, no discharge of firearms, Noise ordinance remains at 11pm

Section 4 Take out first two paragraphs and Eliminate bush and shrubs & control tree trimming, Casey stated he could work on the tree Ordinances.

Section 12 Get rid of the Boat Dock Ordinance, any boat dock is to be brought to the board with professional design & drawings and placement with survey.

## **7. REPORTS:**

### **A. Promotion Department report:**

Roberta Beam discussed Balloon Fest and she attended the Albuquerque balloon festival, she visited with two of the coordinators and was able to obtain helpful information to help Buffalo Lakes Balloon Fest be more successful. Roberta suggested that we have the National Anthem and have flags up, plan for a backup plan in case weather affects the Balloons being able to inflate or lift off, also plans to get sponsors for the event. Texas Tech students have been coming out and meeting with Roberta, Brandon and Greg on ideas to promote and bring in more business to the lake. November 8-10 2019 is the Chuckwagon cook off for Veterans Day. Discussion of Cinco De Mayo, Holly's Hope, and the Fireworks show. Roberta will be coming up with a marketing strategy for the Party House, and contacting the Balloon club Making sure no toes are stepped on.

### **B. Police department report:**

Stewart discussed the laws with blades on knives, what is legal and what is not.

### **C. Finance Department Report:**

Heather gave a report on the end of the month finance report she also had a meeting with TML on the cost of the employee insurance the rates are remaining the same. Heather has been working with an auditor to get us a comprehensive audit that will cost between \$8,000 to \$13,000 dollars.

### **D. Managers' Report by Brandon Powell:**

Robbie, Butch and Brandon will be attending water licensing school in November to get water certification. Brandon is still continuing to look into improving our ATV trails and the public camp grounds area. Brandon would like to do some up grades to the office area. With the emergency action plan Brandon will be doing some training with the employees. Obtaining estimates on the pavement and getting the roads worked on and how to prevent the mud from collecting on the roads.

## **8. EXECUTIVE SESSION**

Adjourned for executive session

## **9. Reopen in Regular Session and take action.**

Bill Moore re-opened regular session, Greg Thornton made the motion to make Heather a salaried position at \$45,000 a year, Casey Hildebrandt seconded the motion. Motion passed unanimously.

## **10. Public comment**

There was no public comment

## **11. ADJORN**

Greg Thornton made motion to adjourn the meeting, Sandra Lewis seconded, meeting was adjourned.