

BSL  **LUBBOCK COUNTY WCID NO. 1 BOARD OF DIRECTORS MINUTES OF OCTOBER 10, 2023**

The Lubbock County Water Control and Improvement District No. 1 (LCWCID) Board of Directors met in a **CALLED** meeting on **OCTOBER 10, 2023**, at 9:00 a.m. in the Administration office located at Buffalo Springs Lake in Lubbock County, Texas, at 9999 High Meadow Road, Lubbock, Texas. Notice of the meeting was legally posted in accordance with Government Code, Title 551, Open Meetings

1. CALL TO ORDER AND INVOCATION

DIRECTOR ADAMS OPENED THE MEETING AT 9 AM. DIRECTOR BARCNAS GAVE THE INVOCATION.

2. ANNOUNCEMENT OF QUORUM

BOARD MEMBERS PRESENT: NICOLE ADAMS, DOUG PARSLEY, JANNETT BARCNAS, JOEL PROCK

3. PUBLIC COMMENTS

No Public Comment

4. EXECUTIVE SESSION

No action taken.

5. APPROVAL OF SEPTEMBER 12, 2023, MINUTES

Director Prock made a motion to approve the minutes of SEPTEMBER 12, 2023, as written.

Director Parsley seconded the motion. The motion passed unanimously.

6. NEW BUSINESS

4.1 Discuss, Consider and take action for winter gate rates and passes.

Director Prock made a motion to Discuss, Consider and take action for winter gate rates and passes. Director Parsley seconded, and the motion passed unanimously.

Director Prock made a motion to move the adult gate admission to \$10 and reassess it in the November Board meeting. Director Parsley seconded, and the motion passed unanimously.

Director Prock made a motion to discount the annual passes by 10%, beginning December 1, 2023 for the month of December only. Annual Family Pass \$285.00, Annual Individual Pass \$125.00, and the Senior Pass \$95.00. Director Parsley seconded, and the motion passed unanimously.

4.2 Discuss, Consider and take action for camping fees.

No action taken

4.3 Discuss, Consider and take action for the signatures for Scope and Fee document for McMillan Dam (Freese and Nichols)

Director Barcnas made a motion to Discuss, Consider and take action for the signatures for Scope and Fee document for McMillan Dam (Freese and Nichols).

Director Parsley seconded, and the motion passed unanimously. Director Prock made a motion to approve, Director Parsley seconded, and the motion passed unanimously.

7. OLD BUSINESS

5.1 Discuss, Review and take action for Airbnb's

Director Prock made a motion to Discuss, Review and take action for Airbnb's, Director Parsley seconded, and the motion passed unanimously.

Director Parsley made a motion for an annual fee of \$2,500, Director Barcnas seconded and the motion passed unanimously.

5.2 Discuss, Consider and take action for Campground S renovations.

Director made a motion to Discuss, Consider and take action for Campground S renovations. Director seconded and the motion passed unanimously.

ADMINISTERED BY LUBBOCK COUNTY WCID NO. 1 – 9999 HIGH MEADOW ROAD – LUBBOCK, TX 79404 PHONE: (806)747-3353.





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Director Prock made a motion to put out for bids, Director Parsley seconded, and the motion passes unanimously.

8. REPORTS

A. FINANCE REPORT BY HEATHER PURCELL

Mrs. Purcell gave the finance report for the month.

B. MARKETING REPORT BY SHAYNA SCOTT

MARKETING REPORT

- Made changes to the website throughout the month.
- Posted new graphics and designs to social media including Instagram, and Facebook.
- Created and emailed newsletters and emails for the month of September to update residents.
- New shirts for the lake are in stock in the office for sale. Picked up from advertising services. We have three different T-shirts and one sweatshirt for sale.
- Followed up with the Texas Tech Rowing team. The students will be at the lake for practices and possible future competitions.
- Met with the Texas Tech Wake team on volunteer opportunities for the upcoming year.
- Attended the BSLRIA meeting on Thursday, October 5.
- Attended "Strategic Thinking & Planning" Level-up Luncheon presented by Dr. Diana Hechavaria, from Texas Tech University on September 20.
- Planning with Buffalo Wallow Run, Fall Festival, and community garage sale scheduled for November 11, 2023. Meals on Wheels is having a silent auction, and bake auction the same day.
- Revamping sponsorship packages for next year.
- Sent out "thank you" letters to all of our sponsors from this season.
- Met with Family Powersports about advertising opportunities and sponsorship for next year.
- Worked with Troy White and Katie Cloud on getting everything prepared for C.A.S.T. for Kids on October 7.
- Worked with Equipment Share and met with them about helping with C.A.S.T. for Kids, they want to be involved in all events at Buffalo and have given a \$ 1,500 sponsorship to help with the event.
- Created banner graphics for C.A.S.T for Kids and sent that to print.
- Met with Rampage Wrestling. They would like to host an event using the amphitheater and Buffalo Barn.
- Preparing for the DigiMarCon conference, the conference is set for November 1-4.

EVENTS

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- October 7, 2023- C.A.S.T. for Kids.
- October 28, 2023- Birds and Burgers, Audubon Society
- November 11, 2023- Buffalo Wallow Customer Appreciation Day. Buffalo Fall Festival.
- May 17-19, 2023- Wake the Canyon

C. Police Department Report by Chief Jones
Chief Jones gave the police report for the month.

D. MANAGERS REPORT BY BRANDON POWELL
Mr. Powell reported on the following items:

BUFFALO SPRINGS LAKE AGENDA RECOMMENDATIONS & MANAGERS REPORT

BUFFALO SPRINGS LAKE AGENDA

RECOMMENDATIONS & MANAGERS REPORT

October 10th, 2023

NEW BUSINESS

4.1 Winter gate rates and passes – Discussion to attract more customers during the offseason

4.2 Camping fees - Discussion to attract more customers during the offseason

4.3 Signatures for Scope and Fee document for McMillan Dam (Freese and Nichols) – Signatures are need on the Freese and Nichols scope and fee for the County Commissioners to move forward in funding the project.

OLD BUSINESS

- 5.1 Discuss Airbnb's** – Some items discussed with Jody Jenkins were:
- Have residents report monthly usage. If usage was not reported, cancel lot lease
 - Link tab on website-short term rental under tab- Landlords to report Short term tenant rules
 - Landlord must furnish link to tenant with rules to abide by.
 - Addendum to lot lease, all Airbnb's must be registered

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- e. Addendum to lot lease for Airbnb, fines for failure to comply with district rules and regulations pertaining to the Airbnb's.
- f. Yearly fee must be paid with lease for Airbnb

5.2 Campground S Renovations. Does the board of directors want to put the concrete project out for bids?

MANAGER'S REPORT

ADMINISTRATION

Bridge Pillar – Contract with TxDOT has been signed and repairs will begin in December or January.

McMillan Dam – Will update once Board of Directors sign scope and fee and the County Commissioners have Commissioners court.

Ransom Canyon's New Treatment Facility- Contractors are currently excavating the new drying beds for the facility. The best-case scenario is the new facility will be completed by October next year. No further updates from last month.

Pesticide Certification – I have received the study material for this certification and will be applying to get my pesticide license.

National Weather Service – Would like to place an automated tipping bucket rain gauge at Buffalo Springs Lake to provide accurate real-time rain info.

Emergency Management Administration Education – I have been looking into attending West Texas A&M for this course to better myself in emergency response at Buffalo Springs Lake. I meet with a counselor on October 11th. Would this degree be something the district would pay for or would this need to be paid for on my own.

PROMOTIONS – Shayna Scott

MAINTENANCE / UTILITIES After Oscars departure we were notified by TCEQ of 3 violations pending. Butch is currently working to get this resolved

POLICE DEPARTMENT – Chief Jones

CUSTOMER SERVICE – New windows have been installed in all the gates.

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9. EXECUTIVE SESSION

The Board of Directors went into Executive Session at 10:35 am

10. REOPEN IN REGULAR SESSION AND TAKE ACTION IF NECESSARY

The Board of Directors reopened into regular session at 11:57 am.

11. PUBLIC COMMENT

No Public Comment

12. DISCUSSION ITEMS

13. ADJOURN

The Board of Directors adjourned at 11:58 pm

Nicole Adams Vice President _____
Lubbock County WCID No. 1

Date: _____

